



BOARD OF TRUSTEES OF THE “NATIONAL CENTER FOR PROFESSIONAL
EDUCATION QUALITY ASSURANCE” FOUNDATION

DECISION N 6-L

April 8, 2024

ON THE APPROVAL OF THE PROCEDURE ON THE MAINTENANCE OF THE STATE
ACCREDITATION REGISTER

Guided by article 25, part 1, point 14 of the Law of the Republic of Armenia on Foundations, points 10-11 and 17, 19, 20 of the Statute on State Accreditation of Institutions and their Academic Programmes in the Republic of Armenia, subpoint 21 of point 21 of the Charter of the “National Center For Professional Education Quality Assurance” foundation, the Board of Trustees of the “National Center For Professional Education Quality Assurance” foundation **has decided to:**

1. Approve the Procedure on the Maintenance of the State Accreditation Register in accordance with appendix.
2. This decision shall enter into force upon publication.

CHAIR OF THE “NATIONAL CENTER FOR
PROFESSIONAL EDUCATION QUALITY
ASSURANCE” FOUNDATION

K. Tsaturyan

April 8, 2024

Yerevan

PROCEDURE ON THE MAINTENANCE OF THE STATE ACCREDITATION REGISTER

1. GENERAL PROVISIONS

1. The Procedure on the Maintenance of the State Accreditation Register (hereinafter referred to as the “Procedure”) is established on the basis of the requirements of points 10-11, 17, 19, 21 of the Statute on State Accreditation of Institutions and their Academic Programmes in the Republic of Armenia, approved by the RA Government Decree N 978-N of June 30, 2011 (hereinafter referred to as the “Accreditation Statute”).

2. This Regulation sets forth the requirements for the State Accreditation Register (hereinafter referred to as the “Register”) and rules for its maintenance.

3. The Register shall consist of two sections:

1) **institutional accreditation**, encompassing subsections for higher education institutions, primary vocational (handicraft) and secondary vocational education institutions;

2) **programme accreditation**, encompassing subsections for academic programmes of higher education institutions, academic programmes of primary vocational (handicraft) and secondary vocational education institutions.

4. The Register shall be available on the official website of the “National Center for Professional Education Quality Assurance” foundation (hereinafter referred to as “ANQA”), at www.anqa.am.

5. The information recorded in the Register shall be synchronized in the Database of External Quality Assurance Results (hereinafter referred to as “DEQAR”) of the European Quality Assurance Register for Higher Education (hereinafter referred to as “EQAR”), in accordance with DEQAR requirements.

6. The Register shall contain information on tertiary level institutions (hereinafter referred to as “TLI”) and their academic programmes that have undergone institutional and programme accreditation by Armenian or foreign agencies.

7. The accreditation outcomes of the TLIs and their academic programmes shall be recognized upon the entry into the Register.

2. INSTITUTIONAL ACCREDITATION SECTION

8. The subsections for higher education institutions, primary vocational (handicraft) and secondary vocational education institutions shall comprise the following lines, where the necessary information shall be completed:

1) accreditation requirement (*mandatory, stipulated by the Accreditation Statute*);

2) Name and country of the accreditation agency (*in the case of a foreign agency, membership in ENQA, EQAR or recognition by an authorized body shall also be specified*);

- 3) full name and organizational-legal form of the TLI;
- 4) status (*accredited or conditionally accredited, not accredited, undergoing accreditation process*);
- 5) accreditation type (*institutional*);
- 6) accreditation certificate number;
- 7) registration date;
- 8) valid from;
- 9) valid to;
- 10) Accreditation Committee decision number;
- 11) Accreditation Committee decision date;
- 12) ESCS Minister order number (applicable in the case of an Armenian agency);
- 13) ESCS Minister order date (*applicable in the case of an Armenian agency*);
- 14) deadline for next accreditation application;
- 15) revocation number of the accreditation certificate;
- 16) revocation date of the accreditation certificate;
- 17) place of activity, website, phone number of the TLI;
- 18) accreditation certificate of the TLI;
- 19) related documents (ESCS Minister's order (*in the case of accreditation by an Armenian agency*), *Accreditation Committee decision, expert panel report, revocation decision of the accreditation certificate*);
- 20) additional information;
- 21) expert panel (*name, surname, role in the expert panel, academic title and/or degree, workplace, position, country*).

3. PROGRAMME ACCREDITATION SECTION

9. The subsections for academic programmes of higher education institutions, academic programmes of primary vocational (handicraft) and secondary vocational education institutions shall comprise the following lines, where the necessary information shall be completed:
 - 1) accreditation requirement (*voluntary, stipulated by the Accreditation Statute*);
 - 2) name and country of the accreditation agency (*in the case of a foreign agency, membership in ENQA, EQAR, or recognition by an authorized body shall also be specified*);
 - 3) full name and organizational-legal form of the TLI;
 - 4) status (*accredited or conditionally accredited, not accredited, undergoing accreditation process*),
 - 5) accreditation type (*programme*);
 - 6) accreditation certificate number;
 - 7) registration date;
 - 8) valid from;
 - 9) valid to;
 - 10) Accreditation Committee decision number;
 - 11) Accreditation Committee decision date;
 - 12) ESCS Minister order number (*applicable in the case of an Armenian agency*);
 - 13) ESCS Minister order date (applicable in the case of an Armenian agency);

- 14) deadline for next accreditation application;
- 15) revocation number of the accreditation certificate;
- 16) revocation date of the accreditation certificate;
- 17) academic programme (*full name of profession, classifier, academic degree, form of teaching*);
- 18) place of activity, website, phone number of the TLI;
- 19) accreditation certificate of the TLI;
- 20) related documents (*ESCS Minister's order number (in the case of accreditation by an Armenian agency), Accreditation Committee decision, expert panel report, revocation decision of the accreditation certificate*);
- 21) additional information;
- 22) expert panel (*name, surname, role in the expert panel, academic title and/or degree, workplace, position, country*).

4. REQUIREMENTS FOR FOREIGN ACCREDITATION AGENCIES

10. Accreditation outcomes shall be documented in the Register and recognized if conducted by either:
 - 1) agencies registered in the European Quality Assurance Register for Higher Education (EQAR), full members of the European Association for Quality Assurance in Higher Education (ENQA);
 - 2) agencies included and recognized in the list approved by the order of the RA Minister of Education, Science, Culture and Sports.

5. MAINTENANCE OF THE REGISTER

11. The Register maintenance shall be conducted by ANQA's Secretariat.
12. The Register shall be maintained in two languages, Armenian and English, without reductions and abbreviations.
13. The information published in the Register shall be final and official.
14. Changes in the Register shall be prohibited, except for:
 - 1) technical errors;
 - 2) changes in the information provided by the TLI required for subpoints 3 of both points 8 and 9, and 17, 18 of points 8 and 9 of this Regulation respectively;
 - 3) changes in the information outlined in subpoints 15 and 16 of points 8 and 9 of this Regulation.
15. The TLI accredited by foreign agencies shall submit the copies of the original-language documents required by subpoints 18 and 19 of point 8 and subpoints 19 and 20 of point 9 of this Regulation, along with their notarized translations. In the case of incomplete submission of the required documents, the TLI's accreditation results shall not be recorded in the Register.

6. FINAL PROVISIONS

18. Changes and amendments to this Regulation shall be made by the decision of ANQA's Board of Trustees.
19. The current Register and its content shall conform to the requirements of this Regulation.