

PROTOCOL – LEGAL AFFAIRS	
Quality area	<i>Legal Affairs</i>
Contributes to the realization of the ENQA requirements and review of the ANQA processes and procedures	ESG standards 2.7, 3.2, 3.3
Approved on	25.12.2012
Approved by	<i>ANQA management</i>
Valid until	December 2015
Version	02
Responsible for the Quality area	Ofelya Petrosyan
Document number in the Quality Handbook	
<u>Strategic Goals</u>	
1. To ensure the implementation of ANQA policy according to the requirements of normative legal acts	
<u>Targets</u>	
1. Based on the requirements of the Bologna Declaration introduce suggestions to make amendments and additions on education quality assurance to the legal acts regulating RA educational area	
2. To follow the amendments of legal documents regulating RA educational area and align ANQA documents with the requirements of these normative legal acts	
3. Provide consultancy to educational institutions and ANQA staff on legal issues of RA educational area	
<u>Indicators for evaluating targets</u>	
1. Drafts of making amendments and additions to the legal acts regulating RA educational area according to the requirements of the signed international contracts /target 1/	
2. List of ANQA documents for review and drafts of the documents /target 2/	
3. Drafts of the amendments and additions and stakeholders' feedback /target 2/	
4. Approved documents: <ul style="list-style-type: none"> • ANQA Charter • Manual/Procedure on ANQA Accreditation Committee Operationalization • Drafts of making amendments and additions to the RA Laws on “Education” and “Higher and Post-Graduate Tertiary Education” / target 1,2/ 	
5. Reports /target 3/	
<u>Description of main activities and evaluation</u>	
1. Prepare proposals for making amendments and additions to the RA Laws on “Education” and “Higher and Post-Graduate Tertiary Education” about quality assurance	
2. Prepare proposals for making amendments and additions to the RA Government Decree N 978-N “Statute on State Accreditation of Tertiary Level Institutions and Academic Programmes”	
3. Redevelop: <ul style="list-style-type: none"> • ANQA Charter • Manual/Procedure on Accreditation Committee Operationalization 	
4. Discussions with stakeholders on the drafts of the amended and redeveloped documents	

5. Introduce ANQA in collaboration with the third parties. Agreement upon the contracts and signing them with the third parties.

Evaluation

1. Regular meetings with stakeholders based on the necessity

- Agenda
- Minutes

Accountability/ Responsibility

Responsible for the process

	<i>Names of the responsables for the Function and Area</i>
1	Ofelya Petrosyan
2	Anahit Utmazyan

Reporting

Annual report

Improvement

Based on the results of internal and external evaluation and stakeholders' feedback the improvement actions will be proposed.

Documents

- ANQA Charter
- Manual/Procedure on Accreditation Committee Operationalization
- Drafts of making amendments and additions to the RA Laws on "Education" and "Higher and Post-Graduate Tertiary Education"