

Protocol	
Quality area	Institutional and Programme Accreditation
Useful for ENQA review	ESG standard: 2.1, 2.2, 2.3, 2.4, 2.6, 2.7, 3.1
Operation years	2021-2025
Approved by	ANQA director
Version	04
Responsible for the Quality Area	Head of Institutional and Programme Accreditation Division
<u>Strategic goals</u>	
<p><u>Carry out independent, impartial, substantiated institutional and programme accreditations in accordance with the laws of the Republic of Armenia, state accreditation standards and ANQA procedures. The results the above-mentioned should be acceptable to all ANQA stakeholders and contribute to the quality assurance of the tertiary education and continuous improvement in the Republic of Armenia.</u></p>	
<u>Targets</u>	
<ol style="list-style-type: none"> 1. Expand the database of local and international experts by providing experienced specialists for programme and institutional accreditation. 2. Provide stakeholders with summary information on the education system. 3. Review and improve the formats of the accreditation process, taking into account the difficulties encountered in the process and stakeholders' feedback (experts, coordinators, Accreditation Committee). 4. Make ANQA's regulatory documents and standards consistent with RA laws and ANQA acts. 5. Provide coordinators of relevant number and capacities for ongoing accreditation processes. 6. Make sure that TLIs complete ANQA's electronic questionnaires and provide sufficient, up-to-date, complete information about their institutional capacity. 	
<u>Indicators for evaluating targets</u>	
<ol style="list-style-type: none"> 1. The extent of satisfaction of the Accreditation Committee, institutions and other stakeholders from the substantiation, analysis and impartiality of ANQA's expert reports. 2. The extent of satisfaction of experts from making evaluations, decisions independently. 3. Positive response from international experts and partners in terms of alignment of accreditation criteria and ANQA's procedures with European Standards and Guidelines. 4. Extent of participants' satisfaction of the accreditation process (educational institutions, experts, ANQA coordinators and main partners) from the distribution of the workload of the accreditation process, ANQA's formats and the achieved results. 5. The extent of satisfaction of external evaluators and experts from the information available on accreditation processes. 6. Partners' satisfaction from the analytical information provided on higher and secondary vocational education institutions. 	
<u>Description of main activities</u>	
The Accreditation process is conducted in several phases:	

1. Application on Accreditation

The process is organized by the ANQA Secretariat.

2. Preparation for Review

The ANQA coordinator reviews the self-evaluation submitted by the institution, and the package of documents attached. In case of acceptance of self-evaluation, the schedule for accreditation which keeps the deadlines set by the Accreditation procedure for certain processes is drawn up, and is agreed with the institution in advance.

3. Formation of an Expert Panel

The expert panel is formed according to regulation on the Formation of the Expert Panel. The composition of the expert panel is agreed with the accredited institution.

4. Conduct of Review

The review is carried out in the following sub-phases:

- Preliminary assessment
- Organization of a site visit;
- Submission of expert report;
- Evaluation of the plan on enhancement by the expert group.

5. Decision-Making

The decision on accreditation is made by the Accreditation Committee based on the package formed during the accreditation as well as the results of the meeting of the expert panel and the institution.

6. Publication

Information on the results of the accreditation process (final expert report, ANQA's conclusion, decision of the Accreditation Committee) is published on the ANQA website.

Evaluation

1. Surveys with all stakeholders,
2. Focus group meetings with all stakeholders,
3. Ongoing monitoring by the Institutional and Programme Division,
4. Evaluations submitted by the monitoring group of the Accreditation Committee.

Responsibility

Institutional and Programme Accreditation Division

Reporting

Annual Report

Regulatory Documents

Internal

- Templates used in the accreditation process,
- Forms of reports,
- Questionnaires of experts and coordinators,
- Meeting agendas and protocols,
- Reports of accreditation,
- Reports of accreditation process coordinators,
- Feedback from international experts.

External

- RA Statue on State Accreditation of Educational Institutions and their Academic Programmes,
- Laws regulating the field of education,

- The National Qualifications Framework ,
- Infrastructure accreditation criteria,
- Programme accreditation criteria,
- Accreditation Manuel,
- ANQA website.

Approved by
ANQA director
Ruben Topchyan
18.10.2021